

## SAMPLE 3

205 Golden Hills, Brampton ON L6P1O4 | 647-582-7488 | sample3@gmail.com | linkedin.com/in/sample3

---

### COMMUNICATIONS CONSULTANT

Analytical Problem Solver | Strong Consultative and Advisory Skills | Skilled Communicator

#### Professional Skills:

- Experience: 6+ year of experience in facilitating events for 1600+ individuals
- Personal attributes: Excellent Communicator, Highly Innovative, Relationship Builder, Advanced Writing Capabilities, Flexible and Diplomatic
- Language Fluency: English, Hindi/Urdu, Gujarati, Punjabi and basic French
- Microsoft Office Skills: Word, Excel, PowerPoint, Publisher and Outlook
- Social Media Technologies: LinkedIn, Twitter, Facebook and Edmodo

#### Work Experience:

##### Media Consultant – Sunrise Media Ontario, ON (May 2018 – Ongoing)

- Plan and execute communication activities and outreach campaigns to address 600+ individuals
- Create innovative techniques to network and collaborate with community partners at \$0 investment
- Advise 300+ clients' to strategize their personal brand and improve communication skills
- Write and develop content to be published in quarterly newsletter in 500 printed copies

##### Client Communications Specialist – .99 Resource Centre, ON (Oct 2017 – May 2018)

- Distributed 220+ printed and digital resources with clients to support health and wellness
- Provided consultation and support to clients through their experience of domestic abuse and crisis
- Collaborated with team to brainstorm ideas and share best practices for serving clients

##### Client Support and Media Coordinator – Dufferin County Services, ON (Apr 2017 – Jan 2018)

- Added creative visual graphics to existing marketing materials and brochures
- Rebrand and communicated Employment Ontario services more effectively to new and existing clients
- Researched best practices and industry trends to advise clients on their employment goals
- Analyzed clients' needs and created customized solutions to increase their chances of employment

#### Other Experience:

- Academic Advisor – TGN Skills University, India (Dec 2013 – Mar 2017)
- Corporate Training Consultant – HR for Corporations, India (Jun 2011 – Nov 2013)

#### Education and Training:

- Domestic Violence Risk Assessment & Management – Western University (Jan 2018)
- Customer Service Standard Training (AODA) – Access Forward (Jun 2017)
- Master of Arts – Maharaja Sayajirao University of Baroda (Apr 2011)

Excellent references available

---