

Sample 1

38 Furton Avenue, ON | 437-098-7654 | sample1@gmail.com | www.linkedin.com/in/sampleitdesigner

October 4, 2020

Cynthia Gates,
IT Solutions Inc.,
34-F Buick Street
Toronto, ON

RE: Application for the position of UI UX DESIGNER with IT SOLUTIONS INC.

Hello Cynthia,

I was referred to apply for your UI UX Designer position by Tom Johnston of your organization. Having reviewed the position, I strongly believe that I have the skills, expertise and experience to fit well to the role. I've attached my resume with speaks to my experience with respect to the skills needed for the position. You can also check my website and access my portfolio – www.sample1.com to get a first-hand understanding of my experience.

Additionally, I have diligently researched your organization and services. I understand your purpose and what motivates you to create user-friendly IT solutions. I personally know the importance of accessibility regarding electronic data which can only be achieved through a well thought, designed and tested system. As a professional UI UX Designer, I have executed similar projects and see them through their complete life cycle to the satisfaction of all my clients.

I'll be happy to connect with you and the team at IT Solutions Inc. to share more details regarding my experience and skills. I am available for an interview at your time and convenience and I look forward to hearing from you.

Sincerely,

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